



CITY OF MAYSVILLE

216 BRIDGE STREET • MUNICIPAL BUILDING
MAYSVILLE, KENTUCKY 41056
(606) 564-9419 • Fax (606) 564-9416
www.cityofmaysville.com

Adjustment Request Form

The City of Maysville Utility Department's adjustment policy is designed to assist customers with a high bill resulting from a leak on the customer's property. However, the adjusted bill will still be higher than your normal bill.

Note: Adjustments are limited to no more than one (1) adjustment in a twelve (12) month period.

To receive an adjustment, the following criteria must be met:

- First, have the leak repaired.
- Then complete the form below.
- Submit the completed form, along with proof of repair* by fax, mail or in person to:

City of Maysville
Utility Department
P.O. Box 406
216 Bridge Street
Maysville, KY 41056
Fax: (606) 564-4046

*Proof of repair documentation includes receipts for parts and/or plumber's statement/invoice.

Customer Name _____ Account Number _____

Service Address _____

Telephone No _____ Number of People in Household _____

Date of Repair _____

Provide a brief description of the repair below:

Customer Signature _____ Date _____